



## Vacant Lot Application

Please complete the form below if you're interested in purchasing a vacant lot through the Highland County Land Reutilization Corporation (Land Bank). A vacant lot may be available for purchase whether it's already a vacant lot or will become one after a home or other building is demolished.

### PROPERTY INFORMATION

Address(es): \_\_\_\_\_

Parcel #(s): \_\_\_\_\_

Please describe the property in its existing condition:

\_\_\_\_\_

Will a structure need to be demolished to make this land vacant?

Yes  No

Do you own a property that is next door to the lot you are applying for?

Yes, it's the same as my mailing address

Yes, but it's a different address than my mailing address:

\_\_\_\_\_

No

### APPLICANT INFORMATION

Name of Applicant: \_\_\_\_\_

Business Name (if any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Please be sure to complete the second page of this Application before submitting!**

What would you like to do with this vacant lot? (*check all that apply*)

- Extend your side yard
- Expand your business
- Mow and maintain
- Build a shed, garage, or driveway
- Create a personal garden
- Create a community garden
- Use for urban agriculture
- Use for traditional agriculture
- Build a primary residence
- Build a seasonal residence

**ELIGIBILITY REVIEW**

Is the property you own currently occupied?     Yes     No

Do you owe delinquent property taxes?     Yes     No

Has your property ever been cited as a nuisance?     Yes     No

**NEXT STEPS AND IMPORTANT DETAILS**

You will receive a written response from the Land Bank as soon as possible.

When you are contacted by the Land Bank, you may be asked to enter into a purchase agreement at that time. All qualified individuals are eligible to purchase vacant land under the Land Bank's policies. Properties are not sold on a "first come, first serve" basis. If there is more than one qualified applicant for a property, applications will be reviewed. You may be asked to pay a portion of the costs of a boundary survey if the property is split. The Land Bank reserves the right to sell vacant land for its fair market value or for the value required by grant guidelines.

**APPLICANT'S COMMITMENT**

I understand that this Application is not a contract and that any proposed sale must comply with the Land Bank's Policies & Procedures to proceed. Everything written in this application is true to the best of my knowledge. Please allow at least 14 business days for your application to be processed. This form is a statement of interest only, meaning there is no guarantee that HCLRC will transfer selected property.

Signature of Applicant:

Date:

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**Please Return this Application to:**  
Highland County Land Bank  
338 W. Main St. Suite B, Hillsboro, OH 45133  
Phone: (937) 820-0051  
Email: [jjohansen@co.highland.oh.us](mailto:jjohansen@co.highland.oh.us)